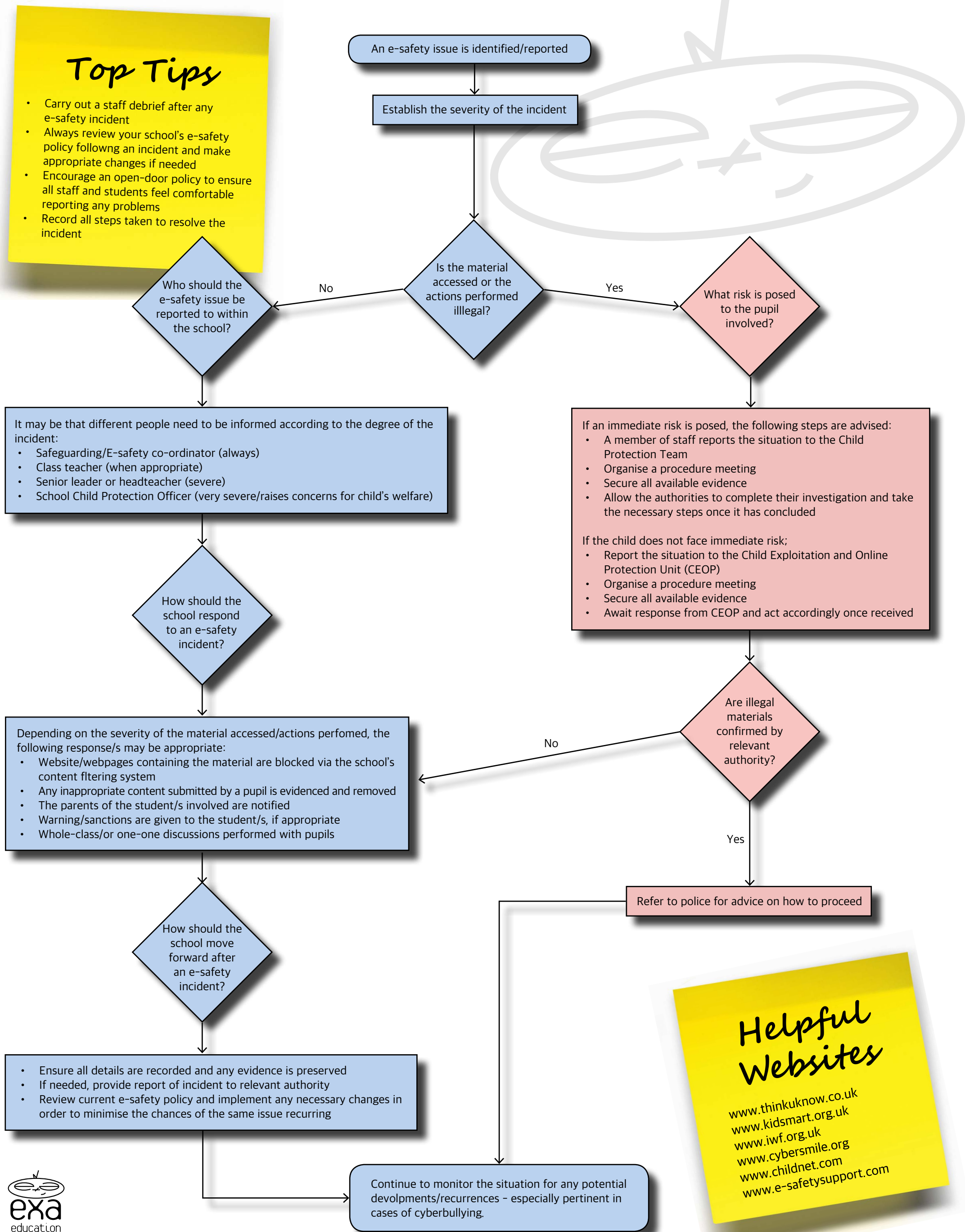


# Guidance on Responding to E-Safety Incidents

In the event of an e-safety incident, a clear and defined action document is invaluable to a school. This guidance should be available to all members of staff, ensuring that the correct steps are followed and the right persons/authorities are notified. Although the specific procedures may vary for each school, the flowchart below is a helpful starting point in understanding how to respond to an e-safety incident.



## Top Tips

- Carry out a staff debrief after any e-safety incident
- Always review your school's e-safety policy following an incident and make appropriate changes if needed
- Encourage an open-door policy to ensure all staff and students feel comfortable reporting any problems
- Record all steps taken to resolve the incident

## Helpful Websites

- [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)
- [www.kidsmart.org.uk](http://www.kidsmart.org.uk)
- [www.iwf.org.uk](http://www.iwf.org.uk)
- [www.cybersmile.org](http://www.cybersmile.org)
- [www.childnet.com](http://www.childnet.com)
- [www.e-safetysupport.com](http://www.e-safetysupport.com)